

**JOHN CALVIN PRESBYTERY  
REPORT OF ADMINISTRATIVE MINISTRIES COMMITTEE**

**FOR ACTION:** (Items with an \* are included in the consent agenda.)

1. \*That the financial, per capita, shared mission and investment reports for Year-end 2020 and the financial, per capita and shared mission reports as of January 31, 2021 be filed for review.

**FOR INFORMATION:**

The Committee recommends that churches attend the **Presbyterian Foundation's Day of Learning:**

**March 2, 2021 11:30 am (EST) - March 2, 2021 6:30 pm (EST)**

*Registrants can attend any one or all offerings live on that day of the event, or watch them later as it will be recorded.* The Day of Learning will include three free workshops with stewardship and church leaders in a casual, virtual setting. There will be questions and answer time, too.

**8:30 am PST/11:30 am EST – Church Mission and Sustainability with Stephen Keizer and Rev. Gail Monsma**

This workshop will provide ideas for creating a culture of generosity through a comprehensive stewardship program. We will talk about how people give, donor motivation, how to craft your mission story, leadership's role in stewardship, provide giving tools as well as discuss how planned giving fits into a stewardship.

**11:00 am PST/2:00 pm EST – Virtual Campaigns and Online Giving with Rev. Ellie Johns-Kelley and Karl Mattison**

In this seminar, we will share the top 5 features that we can leverage from a virtual stewardship campaign and how we can effectively use these tools going forward. The pandemic has been a miserable experience, but let's grasp and grow from lessons learned.

**2:30 pm PST/5:30 pm EST – Practical Tips for Church Budgeting with Olanda Carr and Rev. Dr. Jonah So**

In this workshop we will cover the basic items to consider when creating a church budget. An overview of the various types of church budgets – zero-based, program, line-item, and narrative – will be provided.

If you have questions, please email [serving@presbyterianfoundation.org](mailto:serving@presbyterianfoundation.org).

**Actions taken:**

- With advice of our attorney of record, authorized Pastoral Presbyterian Malinda Spencer to sign a Correction Quitclaim deed with the correct legal description for land purchased from John Calvin Presbytery in 2004 and present the deed to the office of Robert L. Gross.
- Set the following dates for stated meetings for the Administrative Ministries Committee in 2021:
  - Tuesday, February 9<sup>th</sup> at 2 p.m., by Zoom
  - Tuesday, April 27<sup>th</sup> at 2 p.m., by Zoom
  - Tuesday, July 27<sup>th</sup> at 2 p.m. by Zoom
  - Tuesday, October 26<sup>th</sup> at 2 p.m. by Zoom
- Approved allowing First Presbyterian Church, Neosho, to begin the process of selling their manse.
- Planned evaluation interviews with staff.
- Set a called committee meeting for March 2, 2021 to complete the staff evaluation process.
- Received with thanks, the resignation of the Reverend Susan Rosenbaum as bookkeeper for John Calvin Presbytery.