

Community Presbyterian Church
Forsyth, Missouri
May, 2021

Covenant/Contract with Transitional Pastor

1. The covenant/contract between the Session of Community Presbyterian Church of Forsyth, Missouri and the Rev. Frank LeBlanc is for the purpose of providing Transitional Pastor services. The relationship shall continue from _____, 2021 until _____, 2022 with the option for renewal with the agreement of both parties.
2. It is understood that the Transitional Pastor is accountable to the Session and the Presbytery through the Committee on Ministry.
3. It is agreed that this contract may be terminated upon 60 days written notice by either the Transitional Pastor or by the Session.

The Transitional Pastor will fulfill the following responsibilities:

- Lead worship and administer the Sacraments on Sundays, and special services of worship (i.e. Christmas Eve, Maundy Thursday, Good Friday, etc).
- Prepare the bulletin for all services
- Provide information for the church newsletter
- Officiate at baptisms, weddings, and funerals if conditions allow
- Provide pastoral care for the congregation
- Serve as moderator of the session and meetings of the congregation
- Support the committee work and ministries of the church, meeting with those entities as needed, and as conditions allow
- Be a positive presence in the Forsyth Community, engaging the church in service to the community
- As Transitional Pastor/Head of Staff Communicate session information and policies with the church staff
- Reach out to visitors and candidates for membership
- Conduct new officer training and annual session retreat
- Lead the congregation through the transitional tasks as they prepare to call an installed pastor
- Observe confidentiality in all relationships

The compensation shall be:

Annual Cash Salary	\$33,680
Housing Allowance	<u>\$16,320</u>
TOTAL Effective Salary	\$50,000
Board of Pensions Dues (37% of Total Effective Salary)	\$18,500
Continuing Education Reimbursement	\$ 1,500
Automobile Reimbursement at the IRS rate	\$ 3,000
Professional Expenses Reimbursement	<u>\$ 1,000</u>
TOTAL	\$74,000

The covenant includes 4 weeks of vacation, and 2 weeks of continuing education, plus moving expense reimbursement up to \$3,000.

Transitional Pastor: _____

Clerk of Session: _____

For the Committee on Ministry: _____

Date: _____