

CONTINUING EDUCATION AND TERMS OF CALL

FULL NAME: Matthew G. Roberts

CHURCH / EMPLOYER NAME: Woodland Heights Presbyterian Church

DID YOU TAKE YOUR VACATION **TIME** LAST YEAR? YES

DID YOU USE YOUR CONTINUING EDUCATION **TIME** LAST YEAR? NO

Participation in Continuing Education for 2020

This information will be provided to the Committee on Ministry, which has the responsibility to support continuing education for ministers of the presbytery.

I completed the **JCP Mandatory Boundaries Training** for 2020.

I did not participate in continuing education for 2020.

I participated in the following continuing education for 2020.

I reported my continuing education for 2020 to the Session.

Continuing Education Event	Amount of Time Involved	Sponsoring Organization

2021 TERMS OF CALL

Check all that apply:

FULL TIME	PART-TIME	<input type="checkbox"/>	¾ TIME
PASTOR	3/8 TIME	<input checked="" type="checkbox"/>	STATED SUPPLY
CO-PASTOR	1/3 TIME	<input type="checkbox"/>	COMMISSIONED RULING ELDER
INTERIM PASTOR	½ TIME	<input type="checkbox"/>	OTHER

COMPENSATION *(Subject to Board of Pension Dues)*

1	\$18,000	Annual Cash Salary
2	\$	Housing allowance
3	\$	Deferred Income
4	\$	Bonuses, lump sum allowances, gifts, etc.
5	\$	Other:
6	\$	Fair Rental value of manse (or at least 30% of lines 1 – 5)
7	\$18,000	Total Effective Salary (Lines 1-6)... [Presbytery Minimum \$ 43,750.00 if full-time]

8	\$	Board of Pensions Dues (37% of line 7)
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ACCOUNTABLE REIMBURSEMENT PLAN *(Voucher expenses)*

9	\$1500	Continuing Education Allowance [Minimum: \$ 1,500.00]
10	\$	Automobile: Check One: <input type="checkbox"/> IRS rate** <input type="checkbox"/> Car with full expenses
11	\$	Professional Expenses*
12	\$	Social Security Tax supplemental income
13	\$	Medical deductible, coinsurance payments, dental
14	\$	Other:
15	\$18,000	Total Cost to church budget (Lines 7 – 14)
16	2 weeks	Continuing Education leave [Minimum two weeks]
17	4 weeks	Vacation leave [Minimum four weeks]
18		Sabbatical Leave Allowance [See sabbatical leave policy]

Rental value of manse is the larger of fair rental value or 30% of the total of all other amounts in SALARY items 1-6.

*Professional expense reimbursements paid through an Accountable Expense Reimbursement Plan are listed under Professional Expenses. Reimbursements paid through a non-accountable plan are to be listed as Salary.

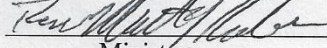
**IRS maximum allowable mileage reimbursement for 2020 is \$0.575 per mile.

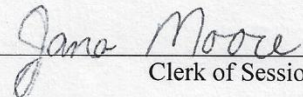
The rate for 2021 will be announced in December 2020.

The session has reviewed the adequacy of compensation with minister? Yes No

The session has conducted an annual performance review of the minister? Yes No

Date of congregational approval 6-28-20

Signed: 
Minister


Clerk of Session